



Recommendation Form• College of General Studies

Admissions Office
College of General Studies
3440 Market Street, Suite 100
Philadelphia, PA 19104-3335

This part to be completed by the applicant:

Applicant Name:

Agreement Respecting Confidentiality (Not required as a condition of admission)

I understand that this recommendation will be treated as confidential to the officers and faculty members of the University of Pennsylvania; I understand further that it will be used solely for the purpose of my application for admission to Penn's College of General Studies. The Family Education Rights and Privacy Act of 1974 and its amendments guarantee you access to educational records concerning yourself. You also are permitted by those laws to voluntarily waive that right of access.

Do you wish to waive your right to examine this letter of recommendation?

Yes No

Applicant Signature:

Name

Date

This part to be completed by the Recommender:

Street Address:

Relationship to applicant:

Recommendation Form for the University of Pennsylvania• College of General Studies

Part I

Applicant Name: _____

Please rate this candidate in terms of the following:

	EXCEPTIONAL	EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Intellectual Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Imagination and Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Previous Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research Aptitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Promise and/or Accomplishment as a Professional in the Field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Recommender Signature:

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Name

Date

Part II

To the Recommender:

We would appreciate your opinion of the above applicant for admission to the University of Pennsylvania’s College of General Studies. The University is particularly interested in an evaluation of the applicant’s potential for academic and professional achievement in the field indicated. Explicit descriptions of academic strengths and weaknesses are more helpful to the candidate than routine praise. Comments about character, integrity or motivation are also appreciated, if pertinent. Please describe how long you have known the applicant and in what context. Rankings should be related to other students in the same class or academic program or other persons of comparable experience. Please attach your letter of recommendation to this completed document (pages 1-2).