

## SAMPLE LETTER FROM CORE PARTNER

Professor Larry Gladney  
Penn Science Teacher Institute  
Department of Chemistry  
231 S. 34<sup>th</sup> Street  
Philadelphia, PA 19103-6323

Dear Professor Gladney,

We look forward to this opportunity to participate as a Core Partner with the University of Pennsylvania in your National Science Foundation funded Penn Science Teacher Institute (Penn STI).

The (school district name) is already involved in (briefly describe your district's math/science 'reform' efforts). The teacher leadership opportunity offered by the Penn STI aligns well with our on-going efforts in this area.

We welcome the opportunity to have science teacher leaders from the Penn STI work with their colleagues (in the district/school/curriculum etc.) and will provide (what type of support do you provide to your teacher leaders? – released time, compensation, leadership position, recognition...) Additionally, we also welcome the opportunity for building administrators to participate in the Administrators' Science Education Academy. The opportunity for administrators to learn about science reform initiatives and exchange ideas on appropriate support for change in science education would be an additional benefit.

We understand that once teachers from our district are accepted into the teacher programs we will support the teacher-research associated with their course work and the evaluation of the programs by allowing the collection of disaggregated student achievement data as well as qualitative classroom data, all with confidential identities in accordance with approval given to us by The University of Pennsylvania's Institutional Review Board.

Sincerely,

Superintendent of Schools (or other person in the position to make such commitments)

**(FYI: Professor Gladney is the Principal Investigator on the NSF grant, the Director of the Penn Science Teacher Institute and the person to whom this letter should be addressed.)**