Welcome

As the historical and intellectual foundation of the University of Pennsylvania, the School of Arts and Sciences fosters a steady stream of new knowledge and attracts top students from around the globe to its renowned degree programs. Every contribution that the School makes to our world through research and education is in fact the result of the collective contributions of our faculty, staff, students and alumni, and each of those groups deserves to be celebrated for its unique role. Our talented and creative staff, comprised of administrators, researchers, and business professionals, ensure that SAS operates with a standard of excellence essential to the achievement of our mission. The SAS staff community is diverse in terms of our backgrounds, roles, department focus, and passions. What unites us is our commitment to the advancement of the liberal arts in the context of a major research university.

Whether you are a current staff member, prospective staff member, or part of the greater Arts and Sciences community, I invite you to learn more about what it means to work in SAS.

Sincerely,

Steven J. Fluharty
Dean of the School of Arts and Sciences
Thomas S. Gates, Jr. Professor of Psychology, Pharmacology, and Neuroscience
University of Pennsylvania
What we do:

Make breakthrough discoveries that solve problems, improve lives, and change the way we see the world.

Provide an unrivaled education in the liberal arts that expands students’ horizons and carries on the tradition of excellence to the next generation of intellectual leaders.

Apply our knowledge and passion in communities—locally and globally.
<table>
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<tr>
<th>18th Century</th>
<th>1740</th>
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<tr>
<td>Establishing America’s First University</td>
<td>The College of Philadelphia is founded. By 1749, it was being shaped by Benjamin Franklin’s vision of combining a traditional and practical education. It is the first colonial institution to have both a non-sectarian faculty and teach the sciences, government, and commerce, as well as classical subjects such as Latin, literature, and philosophy.</td>
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<td>19th Century</td>
<td>1870</td>
<td>19th Century</td>
<td>1872</td>
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<td>Building Penn’s Commitment to Research</td>
<td>Penn transforms itself into a research institution and formally incorporates research into the school mission.</td>
<td>Penn moves to its present location in West Philadelphia, which provides sufficient space to hire a large number of researchers.</td>
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<td>20th Century</td>
<td>1933</td>
<td>20th Century</td>
<td>1974</td>
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<td>Focusing on Cross-Disciplinary Integration</td>
<td>The College of Liberal Arts for Women is established at Penn and is the first school to offer women a four-year undergraduate degree in the liberal arts.</td>
<td>The Faculty of Arts and Sciences is established through the merger of The College, The College for Women, The College of General Studies, and the social science</td>
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<td>Taking the Lead on Global Trends</td>
<td>The School of Arts &amp; Sciences offers its first online learning programs through the College of Liberal and Professional Studies.</td>
<td>Renovations to the Music Building make it the first Gold LEED certified building on campus.</td>
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of innovation and advancing beyond boundaries...

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<tr>
<th>Year</th>
<th>Event</th>
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<td>1757</td>
<td>The College of Philadelphia graduates its first class.</td>
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<td>1779</td>
<td>The College of Philadelphia is the first American institution of higher education to be named a University.</td>
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<td>1791</td>
<td>The present-day University of Pennsylvania is created based on the merger of the University of the State of Pennsylvania with The College of Philadelphia.</td>
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<td>1882</td>
<td>The graduate division is established with the appointment of a Faculty of Philosophy.</td>
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<td>1889</td>
<td>The first Ph.D. is awarded in physics.</td>
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<td>1978</td>
<td>The Biological Basis of Behavior (BBB) program, which offers courses taught by faculty and staff in several departments from the School of Arts &amp; Sciences, School of Medicine, and School of Veterinary Medicine, is established as one of the first neuroscience undergraduate programs in the country.</td>
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<td>2013</td>
<td>Completion of the Krishna P. Singh Center for Nanotechnology, which integrates knowledge across the School of Arts &amp; Sciences and The School of Engineering and Applied Science, will place Penn at the forefront of the emerging field of nanotechnology.</td>
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“An eminent School of Arts and Sciences is essential to Penn’s aspirations and future.”

Dr. Amy Gutmann
President and Christopher H. Browne Distinguished Professor of Political Science, University of Pennsylvania
Our contributions to this premiere ivy league institution include:

SAS is home to the largest number of academic programs at Penn

SAS has the largest undergraduate and Ph.D. population at Penn

SAS provides more than half of the courses taken by students in Penn’s undergraduate professional schools

SAS occupies more buildings on campus than any other school

SAS takes part in the most inter-school and intra-school partnerships

SAS has the largest alumni community
Staff is involved in
everything SAS does
Our staff is committed to:

Adding Value

We add value to our jobs, departments, programs, and the School overall by establishing administrative effectiveness and efficiency, maintaining the highest level of knowledge in our particular field, and collaborating and working with others to ensure best practices.

Finding solutions to operational challenges

We embrace change and push to find innovative and imaginative solutions to difficult problems. We challenge the status quo when necessary and will commit to a solution-based approach to problem solving.

Preparing the School for tomorrow

We help build the infrastructure necessary for the School to grow and flourish in the changing world of higher education. We recruit and retain the very best staff to increase our flexibility and response to unforeseen challenges ahead.
**Mike Reilly**  Department of Physics & Astronomy

“As a member of the High Energy Physics group in the Department of Physics & Astronomy, I help build electronics for high energy and medical physical experiments. For example, we built a major piece of ATLAS, one of the two large particle detectors at the CERN LHC particle accelerator, which is striving to discover the Higgs boson particle. Working with this team has been an incredible opportunity to contribute to ground-breaking research, an interest I’ve had since my childhood dream of being on NOVA.”

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**Molly McGlone**  The College of Arts & Sciences

“Students come to SAS from a diverse range of backgrounds, and it’s my job to help them navigate both the academics of SAS and their cultural transitions into being independent adults with responsibilities. I focus on identifying their goals and figuring out how SAS can help get them there. My role as a student advisor extends beyond a typical 9-5 workday because I also serve as a College House Fellow. Whether I’m working with students in a formal or informal capacity, I am really passionate about helping them realize and achieve their potential. However, the students also have a powerful influence on me and directly contribute to my personal growth. As a result of a conversation with a student, I am now teaching a freshman seminar where Penn students discuss various issues related to music and race.”

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**Jennifer McCart**  Williams Hall, Regional Business Office

“As a Senior Business Administrator for Williams Hall, I provide support to the 18 departments housed here. Whether I’m helping faculty or students, my focus is on providing excellent customer service. A lot of people rely on me to have accurate answers to their questions and provide prompt responses—I take this seriously because I care about the impact my work has on the departments and the people in those departments. In addition to having a job that allows me to apply my skills and expertise in a meaningful way, working at Williams Hall is a great experience because I get to work with a diverse group of people. Most of the language departments reside here, so I have the opportunity to learn about languages, countries, and cultures to which I otherwise would have had limited exposure.”
How We Work

Simply getting the job done isn’t sufficient. How SAS staff members approach our work and deliver results is equally important.
We are a community that is governed by discussion and cooperation. We value diverse ways of thinking and realize that generating the best solutions requires us to work together and share our minds.

We are often required to cross boundaries and apply a diverse set of skills to the new and challenging situations we encounter. Whether we are addressing an immediate need or preparing the School for the future, we must seek efficient and innovative solutions.

We are part of a complex system where each of our individual contributions makes a big impact. It is encouraged and expected for each of us to be experts at our roles.

We deliver success within our local departments without losing sight of the big picture. Regardless of our department affiliations, we are collectively driven towards the larger vision to ensure the success of SAS and advance the liberal arts.

We pride ourselves in continuing to raise the bar. It is not enough to simply do our jobs; the growth of the School depends on the growth of our people. We celebrate the fact that our professional and personal growth opportunities are endless due to the many enrichment and learning resources available at SAS and Penn.

To be successful, we must be:

**Collaborative**

We are a community that is governed by discussion and cooperation. We value diverse ways of thinking and realize that generating the best solutions requires us to work together and share our minds.

**Versatile**

We are often required to cross boundaries and apply a diverse set of skills to the new and challenging situations we encounter. Whether we are addressing an immediate need or preparing the School for the future, we must seek efficient and innovative solutions.

**Excellent**

We are part of a complex system where each of our individual contributions makes a big impact. It is encouraged and expected for each of us to be experts at our roles.

**Purpose-Driven**

We deliver success within our local departments without losing sight of the big picture. Regardless of our department affiliations, we are collectively driven towards the larger vision to ensure the success of SAS and advance the liberal arts.

**Passionate for Growth**

We pride ourselves in continuing to raise the bar. It is not enough to simply do our jobs; the growth of the School depends on the growth of our people. We celebrate the fact that our professional and personal growth opportunities are endless due to the many enrichment and learning resources available at SAS and Penn.
We are a Learning Community

Learning Opportunities

Tuition assistance to pursue knowledge and advance personal and professional development

On site courses through Penn HR Learning and Education

“My supervisor and center are so supportive of my getting a Master’s at Penn.”

“My growth here at SAS is about learning new things. Every new challenge is an opportunity.”

Professional & Personal Development

Individual career coaching sessions

Developmental workshops and brown bag matinees

“SAS encourages people to grow and move around within the School.”
Staff members are encouraged to access the diverse personal and professional development resources offered at SAS and Penn.

**Mentoring Services**

- SAS New Hire Buddy Program
- Peer Group Mentoring in SAS

“My mentor would talk to me about my job opportunities, where I wanted to go, what I wanted to learn.”

“I love to be a buddy because I get to help a new person feel like they belong here.”

**Enrichment & Community**

- Volunteer opportunities
- Faculty lectures, guest speakers, and campus events
- Discounted tickets to museums, cultural events, and sports events

“I love the culture. There’s so much of it. This place is never ending in terms of what you can do, where you can go, who you can meet.”
If you open yourself up to the possibilities and opportunities at SAS...
You can make a difference here.
**SAS**

SAS Website  
http://www.sas.upenn.edu

SAS HR  
http://www.sas.upenn.edu/sashr

Arts & Sciences Magazine  
http://www.sas.upenn.edu/home/news/nwsltr_index.html

SAS Frontiers  
http://www.sas.upenn.edu/home/SASFrontiers

Annual State of the School Report  
http://www.sas.upenn.edu/home/about/strategic

**Penn**

Daily Pennsylvanian  
http://www.thedp.com

Penn Almanac  
http://www.upenn.edu/almanac

Penn Current  
http://www.upenn.edu/pennnews/current

Penn News  
http://www.upenn.edu/pennnews

The Pennsylvania Gazette  
http://www.upenn.edu/gazette

**Social Media**

Facebook: http://www.facebook.com/PennSAS  
Twitter: http://twitter.com/pennsas  
YouTube: http://www.youtube.com/univpennartsandsci

**Nondiscrimination Statement:**  
http://www.upenn.edu/affirm-action/oanondisstate.html

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