

SCHOOL OF ARTS AND SCIENCES
Faculty Personnel Action Sheet

**PROPOSAL FOR SECONDARY APPOINTMENT OR REAPPOINTMENT
WITH VOTING RIGHTS**

Name: _____

Date: _____

Submitted by Department of _____

RECOMMENDED ACTION:

Secondary Appointment _____ Reappointment _____

As (rank) _____

For a term of _____ years beginning _____

<p>DOSSIER FOR APPOINTMENT (20 Copies) Please paginate dossier and list page numbers before duplicating it.</p> <p>_____ Letter from Department Chair (including exact vote)</p> <p>_____ Letter of Consent from Chair of Home Department</p> <p>_____ Curriculum Vitae of Candidate</p> <p>_____ For SAS Faculty: Supporting letters (at least 2) from University faculty.</p> <p>_____ For non-SAS Faculty: all of above plus Supporting External Letters (at least 3)</p>
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<p>DOSSIER FOR REAPPOINTMENT (2 Copies) Please paginate dossier and list page numbers before duplicating it.</p> <p>_____ Letter from Department Chair (including exact vote).</p> <p>_____ Letter of Consent from Chair of Home Department.</p> <p>_____ Curriculum Vitae of Candidate.</p>

CHAIR'S SIGNATURE _____

DATE _____